

## Checklist Compliance Cycle 2023

### Monitoring plan up to date

- All changes in your monitoring plan that affect the monitoring methodology need to be [notified](#).

### Annual emissions report drafted correctly

- The latest annual emissions report template ([template no. 5, AER EU ETS, CH ETS and CORSIA](#)) provided by the European Commission has to be used.
- Include the emissions from flights covered from 2024 and onwards in your annual emissions report in Annex 2023 of the AER for an accurate calculation of your free allocation in 2024 and 2025.
- Small emitters<sup>1</sup> are allowed to submit the emissions report generated by [Eurocontrol's small emitters tool](#).
- A signature of the legally responsible person on the 'contents' page (first tab of the AER) in PDF is submitted with the emissions report.

Reporting year:	2023
<b>Information about this report:</b>	
This Annual Emissions Report was submitted by:	
Unique Identifier of the aircraft operator (CPDO No.):	
Version number of this emission report:	1
Version number of the latest approved monitoring plan:	
This emission report is used for CORSIA:	
<b>Total emissions of the aircraft operator from flights reportable under the EU ETS:</b>	0 t CO <sub>2</sub>
<small>This is the amount of allowances to be surrendered by the aircraft operator, as calculated in section 5(c). This figure should only include emissions to be reported under the EU ETS, i.e. routes in the reduced scope.</small>	
Memo-item: Total/sustainable/biomass emissions	0 t CO <sub>2</sub>
Memo-item: Total/non-sustainable biomass emissions	0 t CO <sub>2</sub>
<b>Total emissions of the aircraft operator from flights reportable under the CHETS (Swiss ETS):</b>	0 t CO <sub>2</sub>
<small>This is the amount of allowances to be surrendered by the aircraft operator for compliance under the CHETS, as calculated in section 5(c).</small>	
Memo-item: Total/sustainable/biomass emissions	0 t CO <sub>2</sub>
Memo-item: Total/non-sustainable biomass emissions	0 t CO <sub>2</sub>
<b>Emissions of the aircraft operator from international flights covered by CORSIA:</b>	
Total emissions from international flights:	t CO <sub>2</sub>
If your competent authority requires you to hand in a signed paper copy of the monitoring plan, please use the space below for signature:	
_____	_____
Date	Name and Signature of legally responsible person
<b>Template version information:</b>	
Template provided by:	European Commission
Publication date:	21-12-2023
Language version:	English
Reference filename:	AER_EU & CHETS & CORSIA_COM_en_211223.xls
<a href="#">Contents</a>   <a href="#">Guidelines and conditions</a>   <a href="#">Identification and descrip</a>	

<sup>1</sup> The thresholds applicable to determine if an AO is a Small Emitter are:

- <25.000 tonnes of CO<sub>2</sub> in a calendar year or operated less than 243 flights per period for three consecutive four-month periods in the full scope (Art 55, par. 1, MRR (EU) 2018/2066)
- <25.000 tonnes of CO<sub>2</sub> in the full scope (Art 28a, paragraph 6 of the ETS Directive)
- < 3.000 tonnes of CO<sub>2</sub> in the reduced scope (routes subject to reporting obligations) (Art 28a (6) of Directive 2003/87)

### **Annual emissions report checked by verifier**

- The emissions report needs to be checked by a verifier. Only verifiers that have been [accredited](#) for the scope "EU ETS Aviation" by a National Accreditation Body in the European Union are allowed to perform this verification check.
- The verifier needs to use the [verification report format](#) (VR) provided by the European Commission. A single verification report format can be used for EU-ETS and CH-ETS emissions reports.
- Please ask your verifier to send you the verification report in Excel and pdf format. The pdf should be signed by your verifier. Please check that the pdf of the verification report contains all tabs.
- Emissions reports generated by [Eurocontrol's small emitters tool](#) do not have to be verified.
- Operators with reporting obligations towards the Dutch Emissions Authority for CORSIA submit a single combined emissions report but must submit *separate verification reports* for the EU ETS and CORSIA data sets.

### **Verified emissions report and verification report submitted to NEa**

By the end of January 2024, all contact persons will receive an e-mail with a digital submission link for the online submission of emissions report documents.

No later than 31 March 2024, all of the following documents must be submitted to the NEa:

- Annual emissions report (Excel)
- Signed cover page of the Excel emissions report in PDF (pdf)
  - If applicable : Verification report (Excel)
  - If applicable: Signed verification report (pdf)
  - If applicable: Signed separate CORSIA verification report (pdf)
  - If applicable: Separate CORSIA verification report (Excel)